

MERTON PARISH COUNCIL

Minutes of the Annual General Meeting
Held on Monday 14th May 2018 in The Clinton Hall

Councillors Present: Steve Papworth (Chair), Tim Horner (Vice Chair), Jill Malcolm, Philip Collins, Robert Nancekivell and Bill Brown

Parish Clerk: Zena Tett

Absent: Cllrs Chris Laughton and Paul Scantlebury

Also in attendance: 3 members of the public were present

THE ORDER OF THE MINUTES HAS BEEN CHANGED TO REFLECT THE SEPARATION OF THE AGM FROM THE ORDINARY MEETING OF THE PARISH COUNCIL

BUSINESS TRANSACTED

1. Election of Officers:

- 1.1 Cllr Collins proposed Cllr Papworth for Chairman this was seconded by Cllr Malcolm, all in favour. Cllr Papworth took the chair.
- 1.2 Cllr Papworth signed the Declaration of Acceptance of Office.
- 1.3 Cllr Collins proposed Cllr Horner for Vice Chairman, this was seconded by Cllr Papworth, all in favour.
- 1.3 Cllr Horner proposed Cllrs Papworth, Collins and Laughton as representatives of the Churchyard Committee, seconded by Cllr Malcolm, all in favour.
- 1.4 Cllr Papworth proposed Cllr Collins be appointed representative of the Clinton Hall Committee, this was seconded by Cllr Malcolm, all in favour

2. Agree/Review the following documents:

- 6.1 Standing Orders – it was proposed by Cllr Malcolm that no changes were made to the Standing Orders, this was seconded by Cllr Nancekivell, all in favour.
- 6.2 Financial Regulations – it was proposed by Cllr Brown that no changes were made to the Financial Regulations, this was seconded by Cllr Collins, all in favour
- 6.3 Asset Register – it was proposed by Cllr Collins that the filing cabinet should be added to the Asset Register at a value of £100, this was seconded by Cllr Horner, all in favour. **Action Clerk**
- 6.4 Register of Interests: Councillors reviewed their Registers of Interest.
- 6.5 Subscriptions/Grants: The following subscriptions and grants were proposed by Cllr Horner and seconded by Cllr Malcolm:
 - TTVS subscription
 - DALC subscription
 - £400 donation to the Churchyard
- 6.6 2018/19 Meeting Dates: the dates for this years' meetings were agreed as:
 - 9th July 2018
 - 10th September 2018
 - 12th November 2018
 - 14th January 2019

- 11th March 2019
- 13th May 2019

Clerk to ensure the Village Hall is booked. **Action Clerk**

6.7 Defibrillator: it is still functioning and viable, it was therefore decided to remain the same until next year. Cllr Collins thanked Cllr Papworth for dealing with the Defibrillator.

There being no further business, the meeting closed at 9:03pm

SIGNED AS A TRUE RECORD: (Chair)

NAME: DATE:

DRAFT