

MERTON PARISH COUNCIL.

Notice is hereby given that a meeting of Merton Parish Council will take place on **Monday 9th September 2019 in the Clinton Hall, Merton at 7:30pm.**
All Councillors are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.
All members of the public are welcome.

AGENDA

1.9.19 Welcome: – Chairman of the Parish Council.

2.9.19 Apologies for absence: Resolution required to approve apologies (with reasons) made to the Clerk prior to the meeting. (RR2019/065)

3.9.19 Minutes of the Last Meeting – to consider the approval of the Minutes of the meeting held 8th July 2019. (RR2019/066)

4.9.19 Declarations of Interest: Councillors are invited to declare any interests they may have in any items to be considered at this meeting, including the nature of the interest. They are also reminded to consider whether in the light of recent activities any items within their Register of Interests should be updated.

5.9.19: Guest Speaker – Airband UK – Anna Tansley – Community Ambassador.

6.9.19 Public Speaking Time – members of the public are invited to speak on issues on this Agenda, raise issues for future consideration, or other matters which the council has some control over during this item on the Agenda. Members of the public may not speak during other items of Parish Council business unless invited to do so at the chair's discretion.

7.9.19 District / County Councillors & Police Reports.

- a) County Cllr Andrew Saywell
- b) District Cllrs Richard Wiseman & David Hurley
- c) Police report

8.9.19 Council Policies: to consider the approval and ratification of the following Policies:

- a) MPC 013 Internal Financial Control Policy V. 1.0
- b) MPC 014 Data Protection Policy V. 1.0

9.9.19 Matters Arising From the July Meetings:

- a) Freedom of Merton – update on cabinet – Cllr Papworth
- b) DALC budget and precept course – update – Clerk
- c) Devon & Somerset Fire Rescue service - Service Delivery Operating Model – Cllr Papworth.
- d) Council Paperwork and printing – Cllr Brown
- e) Update on installation of benches and work to Flowerbed in the square. – Clerk

10.9.19. New Items

- a) Remembrance service attendance and wreath. – Clerk/Cllr Papworth
- b) Climate Change Network Correspondence– See Agenda Support Document – Clerk

- c) Children's Play area – Cllr Papworth
- d) Invitation to New Cllr/ Cllr refresher course from South Tawton Parish Council – See Agenda Support Document – Clerk
- e) CPRE Planning Course – See Agenda Support Document – Clerk
- f) Proposed waiting restrictions for Merton – See Agenda Support Document – Cllr Papworth

11.9.19 Clerks reports:

- a) Approval of Clerks hours - to be submitted at the meeting.
- b) Play equipment lease
- c) Grass cutting correspondence relating to old play area site.
- d) Banking update
- e) "Email Me" list
- f) Interim Internal Audit
- g) SLCC Training Seminar – See Agenda Support Document
- h) Pensions regulator correspondence update
- i) Web Content Accessibility Guidelines and possible costs – (See Agenda Document 01 Understanding WCAG 2.1)
- j) Annual Planner – See Agenda Support Document

12.9.19 Cllr reports and Items for future agenda's: Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future Agendas.

Cllrs are respectfully reminded that this is not an opportunity for debate or decision making.

13.9.19 Finance: Clerk

- a) To approve financial schedule of payments as presented by the Clerk at the meeting.
- b) Budget update on current financial year as presented by the Clerk at the meeting.
- c) Budget 2020-21 –items for consideration in the draft budget to be submitted to the clerk by 25th October 2019.

14.9.19 Confirmation of next meeting date:

The next meeting of the council will be on Monday 11th November 2019 at 7.30pm.

15.9.19 Confidential matters (PART II) Public Bodies (Admission to Meetings) Act 1960 s1(2)

- a) Clerks Appraisal and Salary.
- b) Return to public session
- c) Resolutions

Alice Turner

Alice Turner – Proper Officer & R.F.O

Date 3rd September 2019

Members of the Public can get the agenda support document from www.mertondevon.com or by contacting the Clerk 01837 83484 / clerk.mertonparishcouncildevon@gmail.com