

MERTON PARISH COUNCIL.

Notice is hereby given that a meeting of Merton Parish Council will take place on **Monday 11th November 2019 in the Clinton Hall, Merton at 7:30pm.**
All Councillors are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.
All members of the public are welcome.

AGENDA

1.11.19 Welcome: – Chairman of the Parish Council.

2.11.19 Apologies for absence: Resolution required to approve apologies (with reasons) made to the Clerk prior to the meeting.

3.11.19 Minutes of the Last Meeting – to consider the approval of the Minutes of the meeting held 9th September 2019.

4.11.19 Declarations of Interest: Councillors are invited to declare any interests they may have in any items to be considered at this meeting, including the nature of the interest. They are also reminded to consider whether in the light of recent activities any items within their Register of Interests should be updated.

5.11.19: Guest Speaker – Torrington 100 – Catherine Richards TTVS.

6.11.19 Public Speaking Time – members of the public are invited to speak on issues on this Agenda, raise issues for future consideration, or other matters which the council has some control over during this item on the Agenda. Members of the public may not speak during other items of Parish Council business unless invited to do so at the chair's discretion.

7.11.19 District / County Councillors & Police Reports.

- a) County Cllr Andrew Saywell
- b) District Cllrs Richard Wiseman & David Hurley
- c) Police report

8.11.19 Council Policies: to consider the approval and ratification of the following Policies:

- a) MPC 015 Health & Safety Policy V1.0
- b) MPC 016 Lone Worker Policy V1.0
- c) MPC 017 Cllr Email and Own Device Policy V1.0
- d) MPC 018 Removable Media Policy V1.0
- e) MPC 019 Internal Audit Policy V1.0

9.11.19 Matters Arising From the July Meetings:

- a) Freedom of Merton – update on cabinet – Cllr Papworth
- b) Council Paperwork and printing – Cllr Brown
- c) Update on installation of benches and work to Flowerbed in the square. – Clerk/Chair

10.11.19. New Items

- a) Council motion request re national community energy campaign (see agenda support Doc) – Cllr Papworth
- b) Devon County Council (Traffic Management) Permit Scheme Order reference IMR/B16273-5781 (see agenda support Doc.) – Cllr Papworth

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- c) Glow in the dark defibrillator signs (see agenda support Doc.) – Cllr Papworth/Clerk
- d) Taxi-Bus Suggestion Tarka Line Link (see agenda support Doc.) – Cllr Papworth/Clerk

11.11.19 Clerks reports:

- a) Approval of Clerks hours - to be submitted at the meeting.
- b) Banking update
- c) Forwarding of Emails
- d) Interim Internal Audit
- e) Filing Cabinet currently stored at Clinton Hall
- f) Clerks Annual Leave 16th – 29th December 2019.

12.11.19 Cllr reports and Items for future agenda's: Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future Agendas.

Cllrs are respectfully reminded that this is not an opportunity for debate or decision making.

13.11.19 Finance: Clerk

- a) To approve financial schedule of payments as presented by the Clerk at the meeting.
- b) Budget 2020-21 – Draft budget for discussion

14.11.19 Confirmation of next meeting date:

The next meeting of the council will be on Monday 13th January 2020 at 7.30pm.

Alice Turner

Alice Turner – Proper Officer & R.F.O

Date 6th November 2019

Members of the Public can get the agenda support document from www.mertondevon.com or by contacting the Clerk 01837 83484 / clerk.mertonparishcouncildevon@gmail.com