

# **MERTON PARISH COUNCIL.**

Notice is hereby given that a meeting of Merton Parish Council will take place on **Monday 9<sup>th</sup> March 2020 in the Clinton Hall, Merton at 7:30pm.**

All Councillors are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

All members of the public are welcome.

## **AGENDA**

**1.3.20 Welcome:** – Chairman of the Parish Council.

**2.3.20 Apologies for absence:** Resolution required to approve apologies (with reasons) made to the Clerk prior to the meeting. And to record the resignation of Cllr Jill Malcolm.

**3.3.20 Minutes of the Last Meeting** – to consider the approval of the Minutes of the meeting held 13<sup>th</sup> January 2020.

**4.3.20 Declarations of Interest:** Councillors are invited to declare any interests they may have in any items to be considered at this meeting, including the nature of the interest. They are also reminded to consider whether in the light of recent activities any items within their Register of Interests should be updated.

**5.3.20 Public Speaking Time** – members of the public are invited to speak on issues on this Agenda, raise issues for future consideration, or other matters which the council has some control over during this item on the Agenda. Members of the public may not speak during other items of Parish Council business unless invited to do so at the chair's discretion.

### **6.3.20 District / County Councillors & Police Reports.**

- a) County Cllr Andrew Saywell
- b) District Cllrs Richard Wiseman
- c) Police report

### **7.3.20 Matters Arising From the January Meeting:**

- a) Freedom of Merton – update on cabinet – Cllr Papworth
- b) Update on work to Flowerbed in the square. – Clerk
- c) Playground issues – Clerk

### **8.3.20 New Items**

- a) One Casual Vacancy to be filled by Co-option – Clerk
- b) VE Day 75 – Chair
- c) Invitation to TDC Climate Emergency Workshop” Saturday 21<sup>st</sup> March – 10am - 4pm at Caddsdawn Business Support Centre, Bideford. – Resolution required if Cllrs wish to attend. (See agenda support document)
- d) Letter from Torrington Town Council re Plough Arts Centre (see agenda support document).
- e) Completion of Review of Internal Audit in compliance with MPC 019. – Clerk

### **9.3.20: Planning.**

**a) New Application:** 1/0132/2020/OUT – Proposed Conversion of workshop and shop to up to two dwellings - Barometer World, Merton, Okehampton, Devon – Mr & Mrs Collins.

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**10.30.20: Council Policies:** to consider the approval and ratification of the following Policies:

- a) MPC 020 Disciplinary Procedure V1.0
- b) MPC 021 Training Policy V1.0

**11.3.20 Clerks reports to include:**

- a) Approval of Clerks hours - to be submitted at the meeting.
- b) I.C.O Renewal – to approve payment of renewal fee and consideration of setting up of direct debit payment.
- c) Approval for purchase of Norton 360 standard £24.99.
- d) Appointment of internal Auditor for the 2020-21 year (including year-end 2019-20) (see Agenda support Doc.)
- e) Play equipment inspection - update.
- f) Approval of Annual planner for 2020-21. (See agenda support Doc.)
- g) SLCC training webinar on document compliance £30+Vat – Request for council to pay half.

**12.3.20 Cllr reports and Items for future agenda's:** Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future Agendas.  
Cllrs are respectfully reminded that this is not an opportunity for debate or decision making.

**13.3.20 Finance: Clerk**

- a) To approve financial schedule of payments as presented by the Clerk at the meeting.
- b) Approval and signing of Vary Mandate as presented by the Clerk at the meeting.
- c) Approval of report on agreed budget and precept for publication as presented at the meeting.

**14.3.20 Confirmation of next meeting date:**

The next meeting of the council will be on Monday 11<sup>th</sup> May 2020 at 7.30pm.  
The Annual Parish Meeting will be held on Monday 27<sup>th</sup> April 2020 at 7.30pm.

**15.3.20 Confidential matters (PART II) Public Bodies (Admission to Meetings) Act 1960 s1(2)**

- a) Website accessibility regulations and new Website. To Receive Quotes
- b) Parking Concerns (contains data covered by GDPR) – Cllr Papworth
- c) Return to public session
- d) Resolutions on items

*Alice Turner*

Alice Turner – Proper Officer & R.F.O Publication date: 4<sup>th</sup> March 2020

Parishioners can find the agenda support document(s) at [www.mertondevon.com](http://www.mertondevon.com) or by contacting the Clerk 01837 83484 / [clerk.mertonparishcouncildevon@gmail.com](mailto:clerk.mertonparishcouncildevon@gmail.com)