

Merton Parish Council - Agenda Support Document.
Meeting to be held at the Clinton Hall on Monday 8th July 2019 at 7.30pm.

Agenda Item number: 8.7.19 a) Merton Parish Council – Asset Register

Asset	To be inspected by:	Location	NOTES
<u>LAND</u>			
The Square	Cllr Malcolm	Merton Village Square	
<u>BUILDINGS/STRUCTURES</u>			
Village Hall	---	Clinton Hall	
Stone bus shelter	Cllr Malcolm	The Square	
Wooden Circular Seat	Cllr Malcolm	The Square	
Granite Stone Monument	Cllr Malcolm	Corner of road to The Clinton Hall	
Jubilee Sundial	Cllr Malcolm	Beside road to The Clinton Hall	
Football Posts	Cllrs Brown / Nancekivell	Playing Field	
Wooden bus shelter	Cllr Malcolm	Opposite The Square	
Picnic tables	Cllr Malcolm	Play area	
Bench	Cllr Malcolm	Junction of Beaford road and A386	NEW
Bench	Cllr Malcolm	A386 opposite the Malt Scoop	
Bench	Cllr Malcolm	Junction of road to Hall and A386	NEW
<u>EQUIPMENT</u>			
2-way radios	Cllr Papworth	The Clinton Hall	
Glass Vase	Cllr Papworth	The Clinton Hall	
Defibrillator	Cllr Papworth	Outside Post Office	
Laptop	Clerk	Clerk's residence	
Play Equipment & Surface	Cllr Malcolm	Play area	
DAAT Lights	Cllr Scantlebury	Playing Field	
Filing Cabinet		Village Hall	
Laptop Bag	Clerk	Clerk's residence	
External Hard-drive	Clerk	Clerk's residence	
Defibrillator Cabinet	Cllr Papworth		

Agenda Item number:10.7.19 (i)

Budgets and Precepts - Tue 8 October 2019 , *The Devon Rural Hub, Cheriton Bishop*

Time: 10.00am - 13.00pm - The course is £40 + VAT person

This course is designed for Clerks, Councillors, and Responsible Financial Officers who want to better understand the financial processes of local councils.

The course will cover:

- 1. The Council Calendar** - key dates you need to know
- 2. Budgeting** - what it is, what to include, and how to present it
- 3. Consideration for:** projects, reserves and grants
- 4. The Precept** - using your budget to prepare your precept demand
- 5. Other financial matters:**
 - Financial Monitoring - regular tasks to undertake
 - Employment Matters - HMRC, PAYE and Pensions
 - Borrowing/Loans
 - Risk management - Insurance, Financial Regulations and internal controls
 - Internet Banking.