

MERTON PARISH COUNCIL.

Notice is hereby given that an extra-ordinary meeting of Merton Parish Council will take place on Tuesday 19th May 2020, 7:30pm via Zoom.

Login Information:

<https://us02web.zoom.us/j/83952822193?pwd=aW9nbGFoa3pvbzZld1NISVp0aUQ3QT09>

www.zoom.us

Meeting ID: 839 5282 2193

Password: 190520

All Councillors are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

All members of the public are welcome to attend and if you require assistance with using the software please contact the Clerk (details as end of agenda).

If you wish to speak during Public Speaking please contact the Clerk by phone or email (by 5pm on the day of the meeting) or by using the private chat function when admitted to the meeting.

AGENDA

1.5.20: Welcome:

Chair to open meeting and explain how the meeting will work.

2.5.20: Apologies for absence:

Resolution required to approve apologies (with reasons) made to the Clerk prior to the meeting.

3.5.20: Minutes of the Last Meeting:

Cllrs to consider the approval of the Minutes of the meeting held 9th March 2020.

4.5.20: Co-option:

To Consider Co-opting Sarah Knightley as a Councillor.

6.5.20: Declarations of Interest:

Councillors are invited to declare any interests they may have in any items to be considered at this meeting, including the nature of the interest. They are also reminded to consider whether in the light of recent activities any items within their Register of Interests should be updated.

7.5.20: Public Speaking Time:

Members of the public are invited to speak on issues on this Agenda, raise issues for future consideration, or other matters which the council has some control over during this item on the Agenda. Members of the public may not speak during other items of Parish Council business unless invited to do so at the chair's discretion.

8.5.20 District / County Councillors & Police Reports:

- a) County Cllr Andrew Saywell.
- b) District Cllrs Richard Wiseman.
- c) Police report.

Any written reports received to be published in minutes.

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9.5.20 Governance Documents & Policies

Cllrs to consider the approval and ratification of the following documents: (Circulated to Cllrs & available from the Clerk):

- a) MPC 001 Standing Orders V.4.0 (amendments highlighted in document)
- b) MPC 001-A Standing orders Addendum – New document for Remote meetings,
- c) MPC 002 Code of Conduct V2.0
- d) MPC 004 Scheme of Delegation V2.0 (amendments highlighted in document)

10.5.20: Council Business

To review and consider approval of the following:

- a) Asset Register to approve asset register and delegate inspections for 2020-21 (see agenda support doc).
- b) Subscriptions to DALC/NALC for 2020-2021 is £70.24.
- c) Grants – Amounts in Budget: £300 Churchyard Committee (Maintenance of public graveyard), £250 Clinton Hall (for publication of Merton Monthly magazine), £100 Plough Art Centre & £50 North Devon records office.
- d) Cllrs roles and membership on external groups (see agenda support doc)
- e) Approval for purchase of Poppy wreath for Remembrance Sunday (£17)

11.5.20: To Review and Approve the Council's insurance. (Clerk)

Renewal price to be presented at the meeting (Council has signed a 3 year LTA and is renewing for year 2 of 3 with Came & Co insurance).

12.5.20: Finance: Clerk

- a) To approve financial schedule of payments as presented by the Clerk at the meeting.
- b) To receive Year-End Budget report (Circulated to Cllrs & available from the Clerk)
- c) To receive Bank reconciliation as presented by the Clerk at the meeting.

13.5.20: Cllr reports and Items for future agenda's:

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future Agendas.

Cllrs are respectfully reminded that this is not an opportunity for debate or decision making.

14.5.20: Confirmation of next meeting date:

The next meeting of the council will be on Monday 13th July 2020 at 7.30pm.

Alice Turner

Alice Turner – Clerk & R.F.O

Publication date: 13th May 2020

Parishioners can find the agenda support document(s) at www.mertondevon.com or by contacting the Clerk 01837 83484 / clerk.mertonparishcouncildevon@gmail.com