

MERTON PARISH COUNCIL.

Notice is hereby given that a meeting of Merton Parish Council will take place on Monday 13th July 2020 via Zoom at 7:30pm.

All Councillors are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

All members of the public are welcome to attend and if you require assistance with using the software please contact the Clerk (details as end of agenda).

If you wish to speak during Public Speaking please contact the Clerk by phone or email (by 5pm on the day of the meeting) or by using the private chat function when admitted to the meeting.

Login Information:

<https://us02web.zoom.us/j/81895107154?pwd=SzI4OUlNUkVUczNPSVZoQTN4YVFCdz0>

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www.zoom.us

Meeting ID: 818 9510 7154

Password: 130720

AGENDA

1.7.20 Welcome:

Chair to open meeting and explain how the meeting will work.

2.7.20 Apologies for absence:

Resolution required to approve apologies (with reasons) made to the Clerk prior to the meeting. Including retrospective approve for absence for Cllr Twomey (connection issues) for the meeting held 8th June 2020.

3.7.20 Minutes of the Last Meeting –

To consider the approval of the Minutes of the Extra-Ordinary meeting held 8th June 2020.

4.7.20 Declarations of Interest:

Councillors are invited to declare any interests they may have in any items to be considered at this meeting, including the nature of the interest.

They are also reminded to consider whether in the light of recent activities any items within their Register of Interests should be updated.

5.7.20 Public Speaking Time:

Members of the public are invited to speak on issues on this Agenda, raise issues for future consideration, or other matters which the council has some control over during this item on the Agenda. Members of the public may not speak during other items of Parish Council business unless invited to do so at the chair's discretion.

6.7.20 District / County Councillors & Police Reports.

- a) County Cllr Andrew Saywell
- b) District Cllrs Richard Wiseman
- c) Police report

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7.7.20 Governance Documents & Policies

To consider the approval and ratification of the following documents (Circulated to Cllrs & available from the Clerk):

- a) MPC 014 Data Protection Policy V1.0 R1
- b) MPC 015 Health & Safety Policy V1.0 R1
- c) MPC 016 Lone Worker Policy V1.0 R1
- d) MPC 017 Cllr Email & Own Device Policy V1.0 R1
- e) MPC 018 Removable Media Policy V1.0 R1
- f) MPC 020 Disciplinary Procedure V1.0 R1
- g) MPC 021 Training Policy V1.0 R1

8.7.20 Current New Items of business

- a) Cllr Advocate to the OPCC (office of Police & Crime commissioner), to consider request (See Agenda Support Document). – Chair / Clerk
- b) Play equipment inspection report – (See Agenda Support Document) – Clerk
- c) Proposed re-opening of the Playground (see Agenda Support Document) – Chair & Clerk
- d) Consideration of a bin at Jubilee Copse – Cllr Brown
- e) To receive and consider revised Council planner July 2020 – January 2021 (See Agenda Support Document) – Clerk
- f) Merton Monthly Update – Chair / Clerk

9.7.20 Clerks reports to include:

- a) Change of Clerks Annual Leave.
Due to exercise of public rights the Clerks Annual leave has moved from 24th August – 6th Sept back to 27th July to 9th August inclusive.
- b) Update on work to Flowerbed in the square.

10.7.20 Finance: Clerk

- a) To approve financial schedule of payments as presented by the Clerk at the meeting.
- b) To received 1st quarter budget report (see agenda support document)

11.7.20 Cllr reports and Items for future agenda's:

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future Agendas.

Cllrs are respectfully reminded that this is not an opportunity for debate or decision making.

12.7.20 Confirmation of next meeting date:

The next meeting of the council will be on Monday 14th September 2020 at 7.30pm, venue to be confirmed.

13.7.20 Confidential matters (PART II) Public Bodies (Admission to Meetings) Act 1960 s1 (2)

- a) Resolution required to move the Council into Part II.
- b) Website Accessibility Regulations & Website Compliance – Clerk
To consider quotes and action required.
- c) Return to public session
- d) Resolution(s) on item.

Alice Turner

Alice Turner – Proper Officer & R.F.O

Publication date: 7th July 2020

Members of the Public can get the agenda support document from www.mertondevon.com or by contacting the Clerk 01837 83484 / clerk.mertonparishcouncildevon@gmail.com