

Merton Parish Council, Minutes of the Parish Council Meeting held on Wednesday 12th August 2020, 7:30pm via Zoom.

Parish Councillors Present: Steve Papworth (Chair), Bill Brown (Vice-Chair), Sarah Knightley, Brian Stacey & Laura Twomey.

Also in attendance: Alice Turner (Clerk) No members of the public were in attendance.

BUSINESS TRANSACTED

E1.8.20: Welcome – Chair.

The Chair welcomed everyone to the meeting.

E2.8.20: Apologies for absence:

Resolution required to approve apologies (with reasons) made to the Clerk prior to the meeting. The Clerk reported that Cllr Andrew Saywell sent his apologies. No other apologies had been received.

E3.8.20: Minutes of the Last Meeting:

Cllrs to consider the approval of the Minutes of the meeting held 13th July 2020.

Cllr Twomey proposed that the minutes of the meeting held on Monday 13th July 2020 be approved as a true and accurate record with signing to take place once physical meetings resume, seconded Cllr Knightley. All in Favour – Motion Carried (RR2020/027)

E4.8.20: Declarations of Interest: None

E5.8.20: Public Speaking Time: No public in attendance.

E6.8.20: Play Area

Clerk to report on remedial works by Kompan and update on timeline for re-opening.

The Clerk reported that the repairs to the surface at the foot of the slide have been completed and that the contractors were re-sealing the surface this week.

The Clerk reported that she would be carrying out the risk assessment this week and hopefully the play area could be re-opened next week once signage is in place.

E7.8.20: Confirmation of next meeting date:

The next meeting of the council will be on Monday 14th September 2020 at 7.30pm.

E8.8.20: Confidential matters (PART II) Public Bodies (Admission to Meetings)

Act 1960 s1 (2) – Under section 8b of MPC001-A (Addendum to Standing Orders – Remote Meetings) each councillor present shall be required to declare that there are no other persons present who are not entitled to be (hearing or seeing), and/or recording the meeting.

a) Resolution required to move the Council into Part II.

Cllr Papworth proposed that the council move to part II due to the commercially sensitive nature of the item being discussed, seconded Cllr Brown. All in Favour – Motion Carried (RR2020/028)

As per the requirement 8b of MPC 001-A (Addendum to Standing Orders – Remote Meetings) all Cllrs confirmed that they were alone with no other persons present and that they were not recording the meeting, the clerk confirmed that she had stopped recording the meeting.

b) Website Accessibility Regulations & Website Compliance – Clerk

To consider quotes and action required.

~Minutes of meeting held 12-08-2020 ~ Initialled as a correct record: _____

c) **The Chair returned the meeting to public session.**

d) **Resolution(s) on item.**

Cllr Papworth proposed that Cllr Knightley be authorised to convert the existing website to a word-press site and that the host be contacted to ensure that the current server will accept the upload of the new site, if this is not possible to upload then the Clerk is authorised to instruct C. Jones Design to create a new site in compliance with WCAG for £450+VAT, seconded Cllr Brown. All in Favour – Motion Carried (RR2020/029)

There being no further business the Chair closed the meeting at 8pm

Signed as a true record: _____ **Chair/Vice-Chair**

Printed _____ **Date:** _____

DRAFT

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